



## Teen Challenge Application Checklist

Please make sure all documents listed are turned in as part of the application. Your application is not considered complete until all items are completed and/or returned.

- ☐ Written Application
- ☐ Medical Evaluation (physical, TB, STD/STI screen, possible blood screen)
- ☐ Signed agreement located at end of Student Handbook
- ☐ Signed "Work Therapy" Agreement
- ☐ Interview with TCHI Staff

Completed documents can be returned to:

Fax: (808) 965-9575

Email:

Men's Application Documents: [tchihawaii@gmail.com](mailto:tchihawaii@gmail.com)

Women's Application Documents: [808tchi@gmail.com](mailto:808tchi@gmail.com)

Thank You!

Office use only:

Interviewing Center	Interview Date	Induction Date	Island from	Dismissed Date	Split Date	Graduation Date
1.	1.	1.	1.	1.	1.	1.
2.	2.	2.	2.	2.	2.	2.
3.	3.	3.	3.	3.	3.	3.

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## Teen Challenge of the Hawaiian Islands

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Sex at birth: M / F Birthdate (mm/dd/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age \_\_\_\_\_

Height \_\_\_\_\_

Ethnic background \_\_\_\_\_

Drivers License # \_\_\_\_\_ State \_\_\_\_\_

Social Security Card # \_\_\_\_\_ Do you have your Card ☐ Yes ☐ No

Other Valid I.D. ☐ Yes ☐ No What is it? \_\_\_\_\_

Do you own a car registered in your name? ☐ Yes ☐ No If yes, estimated value? \_\_\_\_\_

### Legal Status:

Have you ever been arrested? ☐ Yes ☐ No If yes, for what? \_\_\_\_\_

Have you ever done jail time? ☐ Yes ☐ No \_\_\_\_\_

What type of institutions? \_\_\_\_\_

Are you on probation? ☐ Yes ☐ No Parole? ☐ Yes ☐ No

Have you been probated or committed to Teen Challenge by the Court? ☐ Yes ☐ No

Do you have any legal charges pending? ☐ Yes ☐ No If yes, where? \_\_\_\_\_

For what? \_\_\_\_\_

Do you have any outstanding warrants? ☐ Yes ☐ No If yes, where? \_\_\_\_\_

For what? \_\_\_\_\_

### Probation or Parole Officer:

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

### Notify the Following when the student terminates the program:

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

**Miscellaneous Information:**

Have you ever been in the military? ☐ Yes ☐ No

Are you currently receiving any type of disability or Social Security income? ☐ Yes ☐ No

Describe \_\_\_\_\_

**Education:** (Circle last year completed)

**Grade School** 1 2 3 4 5 6 7 8 **High School** 9 10 11 12 **College** 1 2 3 4 5 6+

Were you in any Special Education classes while in school? ☐ Yes ☐ No

If yes, describe \_\_\_\_\_

What other training have you had? (Include trade school) \_\_\_\_\_

Can you read? ☐ Yes ☐ No

Can you write? ☐ Yes ☐ No

**Religious Background:**

Church, if any, attended as a child \_\_\_\_\_

Are you attending a church now? ☐ Yes ☐ No If yes, which one? \_\_\_\_\_

Do you believe in God? ☐ Yes ☐ No ☐ Uncertain

Do you believe that by putting your faith in Jesus you can have eternal life? ☐ Yes ☐ No

Have you received Jesus Christ as your Savior? ☐ Yes ☐ No

**Family Information**

Marital Status \_\_\_\_\_ If married is your spouse willing to come for counseling? ☐ Yes ☐ No (Please bring a copy of your marriage certificate with you)

Children's names/ages \_\_\_\_\_

Who is caring for the children?

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Your Parents Names \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Other Relative's Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Other Relative's Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Other Relative's Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**In Emergency contact:**

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**Health Information:** Have you ever had the following?

Tuberculosis ☐ Yes ☐ No present condition \_\_\_\_\_

Hepatitis ☐ Yes ☐ No present condition \_\_\_\_\_

Herpes ☐ Yes ☐ No present condition \_\_\_\_\_

Venereal Disease ☐ Yes ☐ No present condition \_\_\_\_\_

Body Lice ☐ Yes ☐ No present condition \_\_\_\_\_

Have you ever been tested for HIV/AIDS? ☐ Yes ☐ No present condition \_\_\_\_\_

Do you have any physical handicaps? ☐ Yes ☐ No If yes, describe \_\_\_\_\_

Are you presently taking any prescribed medication? ☐ Yes ☐ No  
If yes, what \_\_\_\_\_

Have you ever been in a Mental Health Program? ☐ Yes ☐ No  
If yes, describe \_\_\_\_\_

Have you ever been under psychiatric care? ☐ Yes ☐ No  
If yes, describe \_\_\_\_\_

**Medical Authorization Release**

I hereby authorize TEEN CHALLENGE OF THE HAWAIIAN ISLANDS to make arrangements for any emergency medical assistance that may be required due to illness or injury on my part. As well as the release of my medical history that is in my application.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

**Confidential Release**

I hereby grant a full release of any information in your files whether it be confidential or otherwise restricted from public access to TEEN CHALLENGE OF THE HAWAIIAN ISLANDS. I further grant TEEN CHALLENGE OF THE HAWAIIAN ISLANDS the right to have conferences, including telephone conferences, with your agency or affiliates for purposes of discussing said information in your files or otherwise obtaining needed information for purposes of effecting satisfaction of the needs and purposes of TEEN CHALLENGE OF THE HAWAIIAN ISLANDS.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

**Sexual/Moral Standard**

Teen Challenge of the Hawaiian Islands upholds Christian, biblically based moral standards. In our teaching and in practice observed by staff and students, all forms of sexual activity outside of marriage between a husband and a wife are inappropriate and outside the bounds of what God has ordained. Therefore, adultery, extra marital sex, either heterosexual or homosexual, will not be allowed while in the Teen Challenge of the Hawaiian Islands program. I have read this and agree to abide by this policy while I am at Teen Challenge of the Hawaiian Islands.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

**Student Acknowledgement and Agreement  
regarding Work Assignments**

**Statement of Student**

1. I understand that if I am admitted as a student I will be required to participate in the Teen Challenge of the Hawaiian Islands Work Therapy Program.
2. Part of the Teen Challenge of the Hawaiian Islands Program is the Work Therapy aspect. This includes but is not limited to: Landscaping, Animal Care, Household Chores, Maintained, Auto Care and Cleaning, etc. on/at the Teen Challenge of the Hawaiian Islands Facility as well as volunteer work projects for the community and individuals.
3. I understand that the Teen Challenge of the Hawaiian Islands Work Therapy Program addresses the importance of my work assignments in helping to build in me the Biblical values of a good work ethic and the character of a responsible, upright individual.
4. I understand that if I am admitted to Teen Challenge of the Hawaiian Islands as a student I will be performing work assignments not as an employee; but, solely for my benefit to further my spiritual growth, maturity, character development, recovery from substances and a preparedness to go back into the work place.
5. Accordingly; by signing this **Agreement**, I am not applying for a position of employment with Teen Challenge of the Hawaiian Islands, and if admitted as a student into the program, I understand I will not receive any compensation or in-kind benefits in exchange for the performance of my work assignments.
6. I further understand that if, I fail to perform my assigned work related tasks, Teen Challenge of the Hawaiian Islands may revoke my status and privileges as a student. Because, performance of work assignments are a consideration for the receipt of such status and benefits, as each student's participation in the Work Therapy Program, is a necessary and vital part of the recovery process.

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Student Signature

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Date

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Printed Name

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Teen Challenge Staff Signature

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Date

## **Justice for All**

Rules for acceptance and participation in the Teen Challenge of the Hawaiian Islands program are the same for everyone without regard to race, national origin, age, gender or handicap.

## **PERSONAL STORY & MEDIA RELEASE**

In consideration of and as a condition to my admission to TEEN CHALLENGE OF THE HAWAIIAN ISLANDS Christian recovery and discipleship ministry ("the Ministry"), I hereby give TEEN CHALLENGE OF THE HAWAIIAN ISLANDS unlimited, but revocable worldwide right to use, publish and/or broadcast my name and personal story which I have related to TEEN CHALLENGE OF THE HAWAIIAN ISLANDS in whole, or in part, along with my voice, name, statements, testimonials, pictures, photographs and/or composite representations thereof for archival, educational, inspirational, advertising, publicity, promotion, news, documentary, print, broadcast, and in all electronic and other media. This grant includes the right to modify and edit any film, videotape, audiotape and photograph taken or made of me during my participation in the Ministry, and to use words, symbols, designs, illustrations, recordings or other communications elements in conjunction with it or them.

The Licensee will not use any information about me other than what I voluntarily and personally provide.

I agree that all recordings, video, film, photography, drawings or other images taken or made of me by the Licensee are owned by it and that it may copyright any such creative works. If I should receive any print, negative or other copy thereof, I shall not authorize its use by anyone else. I hereby waive my right to review or approve any of the above or the use to which they may be applied. The Licensee shall not be obligated to make use of any of the rights granted therein.

I hereby release, discharge and agree to hold the Licensee harmless from any claim, demand or liability attributable to any use or activity authorized herein, including without limitation any claims for defamation, libel or invasion of privacy or publicity rights.

I have read the above and I fully understand and agree to the contents thereof. This agreement shall be binding upon me and my survivors, heirs, legal representatives and assigns.

I understand that upon ninety days written notice from me to TEEN CHALLENGE OF THE HAWAIIAN ISLANDS, the Ministry will discontinue all uses and activities authorized above.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

## Civil Rights Waiver Acknowledgment

I, \_\_\_\_\_, understand that I have civil rights guaranteeing confidential communications by phone and mail, as well as exercising the religion of my choice. Teen Challenge of the Hawaiian Islands is an evangelical Christian discipleship ministry for those individuals with life-controlling problems. As such, I relax and submit to the ministry's expectations to attend Christian religious activities coordinated by the ministry. Further, for reasons of assisting me in dealing with my life-controlling problem, I understand the staff will regulate and monitor my communication. I voluntarily give my consent allowing the staff to exercise these procedures. I fully understand my rights and what I am waiving.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Date

\*\*\*You will be asked to sign upon entrance into the program release of information for the following (when applicable): Probation officer, Judge, Attorney, Family Member, Spouse, any other applicable persons.\*\*\*

## Medication Policy

Teen Challenge believes in the power of prayer to heal. T.C.H.I. does not allow the use of narcotics or psychotropic drugs while a student or intern. If you are addicted to a substance that causes withdrawal upon entering Teen Challenge you will not be allowed to use or "cut back" to detox. You may begin doing this on your own before entering Teen Challenge, but please discuss this with your medical doctor before doing so.

## Drug History:

What substance(s) have you mainly abused? \_\_\_\_\_

Are you using it/them now? ☐ Yes ☐ No

How old were you when you first tried illegal drugs? \_\_\_\_\_

Drugs Abused	Yes	No	Are you using now?
Alcohol			
Marijuana			
Meth/Ice			
Cocaine			
Barbiturates			
Heroin/Opiates			
Hallucinogens			
Glue and/or Paint			
PCP			
Other(specify)			
Cigarettes			

What is your main problem as you see it? Why are you here? \_\_\_\_\_

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What can we do? What are your expectations of this program? \_\_\_\_\_

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Referred to Teen Challenge by: \_\_\_\_\_

Interviewer's name/comments: \_\_\_\_\_

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## Cost of the Program

Dear Potential Student:

The Teen Challenge program is not free. Teen Challenge is committed to raising the funds to cover the cost of your care. Therefore, you are responsible to an application fee.

You must pay the **Application Fee** prior to or upon entry of the program. The fee is \$100.00 for those applying within the state of Hawaii and \$500.00 for out of state residents. **This fee is nonrefundable.** All checks are to be made payable to: Teen Challenge of the Hawaiian Islands.

You must apply for food stamp benefits known as SNAP after entering the program and give Teen Challenge authorization to purchase and use food as the program sees fit for use.

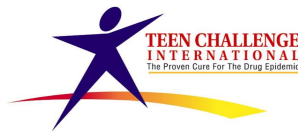
You must request help from family, friends and other support people by participating in sponsor a student letters.

You must participate in fundraising events and activities outlined by the director which may include car washes, choir outings, and various contract labor situations.

We require that you do your best to help in these ways. The whole program, including assisting with the cost of your care, will require you put forth a full effort. If you are absolutely unable to pay anything towards these fees Teen Challenge will work hard to find the support to provide for your care.

Sincerely,  
Keith Jackson  
Executive Director

I, \_\_\_\_\_, certify that I have read this “Cost of the Program” letter and fully agree to help to the best of my ability. I also agree to inform those that may contribute towards these fees of the guidelines mentioned above.



**Residential Program Applicant's  
Physical Examination**

**TO BE COMPLETED BY APPLICANT**

Name \_\_\_\_\_ D.O.B. \_\_\_\_\_

Present illness/complaint/disabilities if any: \_\_\_\_\_

Allergies: \_\_\_\_\_

Medication currently prescribed & reason for use \_\_\_\_\_

History of chronic or major illness \_\_\_\_\_

Surgeries \_\_\_\_\_

**Immunizations:**

When was your last Tetanus immunization? \_\_\_\_\_

Did you have these childhood immunizations?

☐ DTaP      ☐ Hep B      ☐ MMR      ☐ IPV      ☐ Hib      ☐ Varicella

**Health History Checklist**

- |  |  |
|--|--|
| <input type="checkbox"/> Head, spinal, or other serious injury   | <input type="checkbox"/> HIV/AIDS  |
| <input type="checkbox"/> Seizures, convulsions                   | <input type="checkbox"/> Hep C   |
| <input type="checkbox"/> Fainting                                | <input type="checkbox"/> Diabetes  |
| <input type="checkbox"/> Extensive Confinement by illness/injury | <input type="checkbox"/> Asthma  |
| <input type="checkbox"/> Cardiovascular disease                  | <input type="checkbox"/> Cancer or tumor                                       |
| <input type="checkbox"/> Tuberculosis                            | <input type="checkbox"/> Gastrointestinal ulcer(s)                             |
| <input type="checkbox"/> Syphilis, VD, Chlamydia, or Gonorrhea   | <input type="checkbox"/> Rheumatic Fever                                       |
|  | <input type="checkbox"/> Muscular Disease                                      |
|  | <input type="checkbox"/> Permanent disability from illness, disease, or injury |
| <input type="checkbox"/> Diagnosed Mental Disorder _____         |  |
| <input type="checkbox"/> Other _____                             |  |

**Confidential Release**

I hereby grant a full release of this medical information to TEEN CHALLENGE and its agents. I further grant TEEN CHALLENGE or its agent the right to have conferences, including telephone conferences, with your agency or affiliates for purposes of discussing said information for purposes of effecting satisfaction of the needs and purposes of TEEN CHALLENGE.

Signature \_\_\_\_\_

Date \_\_\_\_\_

***Physician's Assistant, Nurse Practitioner, or Medical Doctor must complete everything on this page and sign at the bottom.***

**Vitals**

Height: \_\_\_\_\_ Ft \_\_\_\_\_ In.    Weight: \_\_\_\_\_ lbs    Blood Pressure \_\_\_\_\_ mmHG  
Pulse \_\_\_\_\_ /min                      Temperature \_\_\_\_\_

**General Appearance & Development** (Including signs of drug abuse) ☐ Good   ☐ Fair   ☐ Poor

**Physical Examination:**

System	Negative	Positive Findings
Skin		
Head		
Eyes		
Ears-Nose-Throat		
Neck		
Thorax-Breast		
Heart		
Lungs		
Abdomen		
Back-spine		
Extremities		
Reflexes		

STD/STI screen      ☐negative      ☐positive \_\_\_\_\_  
HIV                      ☐negative      ☐positive \_\_\_\_\_  
Hepatis A, B, & C      ☐negative      ☐positive \_\_\_\_\_  
Pregnancy              ☐negative      ☐positive \_\_\_\_\_  
TB Skin Test \_\_\_\_\_    If positive, check X-Ray results \_\_\_\_\_

**GENERAL COMMENTS AND RECOMMENDATIONS:**

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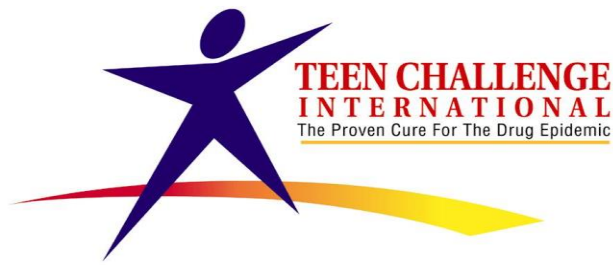
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**Medical Personnel Information:**

Print Name: \_\_\_\_\_ Signature \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date Examined: \_\_\_\_\_



# Teen Challenge of the Hawaiian Islands Home of Hope

## **Student Handbook**

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## Introduction

Welcome to Teen Challenge of the Hawaiian Islands (TCHI) Women's Home of Hope (HOH). You will be with us for approximately a year. You will be required to obey all the rules and procedures governing the program. Upon your arrival, you will start in phase 1. In this phase you will be given an orientation session and assigned an advisor.

## General Rules

1. The Student will submit all clothing and possessions to an inspection. Inspections may be at any time deemed necessary.
2. There will be a period of time for a new student to show growth and a true desire to change or she will be considered for dismissal. Areas of growth include spiritual progress, work attitude, classroom, helpfulness and kindness toward others, toward self, and toward God.
3. Your caseload advisor is your immediate supervisor and you are to channel all requests and problems through that person. Final approval for all requests will be made by the caseload committee.
4. Chapel services, Bible studies, Prayer services, Public services and all other program activities are required and are not an option for students.
5. Every resident must bathe and brush their teeth daily. To conserve water and energy, and in consideration of others, please limit your shower time to 10 minutes. No showers are to be taken before 6:30 a.m. or after 6:00 p.m. without permission.
6. If a student is married, she is not allowed to seek a divorce while in the program. If the student is single coming in to the program she must remain single until she has graduated the program. While a student is in HOH she is not allowed to start any new romantic relationships.
7. In order to encourage and strengthen one another, all street talk, cursing, back biting, gossiping, jail talk and sharing of past experiences among the students-that is not edifying in nature- is to be stopped upon admission to HOH.
8. Students shall refrain from coarse joking (dirty jokes, sexual innuendos, play fighting or insults, etc) while at HOH.
9. Students shall not enter another student's room or use another student's personal items. Students are not allowed in a staff room unless they have staff permission.
10. All buying, selling, borrowing, trading or donating of any belongings or personal items to students is prohibited, unless they have staff permission.
11. Student's doors must remain open unless a student is changing clothes, and must be opened immediately after they are done changing clothes.
12. All buying, selling, borrowing, trading or donating of any belongings or personal items to staff or interns is prohibited unless they have the director's permission.
13. No eating of food or drinking of beverages except water in Chapel, Bible study areas, Classrooms, and Living quarters. You are not allowed to eat snacks if you are laid-in.
14. If a student leaves HOH it is mandatory that they take all of their belongings. HOH will not be responsible for any personal items left behind. Anything left behind for more than 30 days will become the property of HOH and will be distributed at our discretion. When students leave HOH they will not be allowed to return to the program for a period of 30

days. After 30 days the student will be eligible for re-admission, and then only at the discretion of the center director.

15. Absolutely no pets of any kind: fish, birds, dogs, spiders, etc.
16. In order to keep the student from being discouraged or led astray, students are to cut off all communication with former students who have left the program under any circumstances other than graduation.
17. Students may not approach a church member, visitor, volunteers, advisory board member seeking favors or personal gain. If you have personal needs, all requests are to be channeled through your advisor.
18. Students are not allowed to have cell phones, laptops, iPods, MP3 players, etc. while in HOH.
19. Students are not allowed any personal reading material until they have completed the first phase of the program.
20. Only fruit is allowed to be eaten between meals with permission from staff or intern on duty.
21. HOH is not required to provide special meals. A menu is created weekly and Fruit/vegetables will be provided at every meal.
22. Students are not allowed to counsel one another. Please refer all counseling to advisor or staff on duty.

## **Student Concerns and Grievance**

All students will be given the opportunity to voice their concern whether negative or positive. These concerns are to be submitted in writing preferably to the student's advisor. These and other issues will be addressed in the student house meeting.

Student Grievance policy:

If a student has a grievance they should fill out a grievance form. They may get this form from their advisor or any staff on duty. This grievance form may be given to a staff member. The student may be assisted with writing the complaint if they are unable to read or write. All complaints shall be acknowledged and documented within 24 hours or 72 hours on weekends. All grievances will be resolved within 7 days.

All students have the right to a humane and safe environment free from abuse neglect and exploitation. No student shall be detained against their will. They shall be granted dignity and personal privacy.

## **Probation and Parole**

All students will be expected to cooperate with all law enforcement agencies. Any student who has court appearances, probation or parole meetings, or legal appointments will be required to provide proof that they are to appear, and she must provide the means and money for the trip to and from the destination. A student who knows they have a warrant must tell her advisor. Any court appointment may affect your pass time.

## **Out of Bounds**

1. Students are not allowed to leave the grounds unless accompanied by an intern or given permission by a staff member.

2. Farm is out of bounds unless permission has been given by staff or intern on duty.
3. All of the grounds are out of bounds after dusk. You are only allowed out if you receive permission from a staff member. Students are not to be outside before 6:30 a.m. unless instructed by a staff member.
4. Students are not allowed in the office unless you have an appointment or are on a special work detail.

## **Telephone**

1. All phone calls must be made inside the office unless given permission to do otherwise.
2. No new addresses or phone numbers other than your personal family are to be received while at HOH.
3. Staff must dial phone for you.
4. Telephone calls must be placed and received during phone. Telephone calls are limited to 15 minutes maximum.
5. Telephone calls will be made only to those on your approved communication list.
6. The use of the telephone is a privilege.

## **Mail and Packages**

Mail will be handed out at the convenience of the staff. Packages will be opened in front of staff. No food items are to be received through the mail unless you are able to share with the entire house. There will be no receiving of mail order tapes, magazines, CD's, cassettes, newspapers, or literature of any kind during your stay at HOH. Any of these items that are brought into HOH upon arrival are to be inspected by your advisor. All incoming and out going mail will be screened by staff and must have senders full name and address.

## **Visits and mail from boyfriends/girlfriends**

You are not allowed to have a boyfriend or girlfriend while in Teen Challenge.

If you have children with a man you are not married to, the situation will be evaluated by the case load committee on a case by case basis.

## **Passes and Visits**

Passes are a privilege and not every request for a pass will be approved. Requests for a pass will be evaluated and given an approval or disapproval by the caseload committee. Requests for passes should be made one week in advance. Visitors are normally limited to family members. Usually one weekend each month will be designated as "Pass weekend." Passes and visits will be used "Pass Weekend" only.

1. No Student is to sit with any male other than her husband or immediate family member during public services, church services, and the Sunday visits.
2. The First Sunday of each month is normally Family Day. (This is for first phase students only.) However, it may be necessary to change or cancel this periodically. Families may visit from 12:30 to 4:00pm as long as they attend a morning church service. We encourage you to attend with your family member. When family visits they may either eat with Teen Challenge or bring food with them.
3. Students cannot visit with other students' visitors unless they have advisor's permission. No more than two students per visit.



4. You may be eligible for passes and visits at the following times: (This is dependent on spiritual growth and is subject to change at staff discretion.)

- Month 1 – Family Day
- Month 2 – Family Day
- Month 3 – Family Day
- i. Month 4 (pending promotion to Phase 2)– 8 hour pass or 24 hr pass if married
- Month 5 - 8 hour pass or 24 hr pass if married
- Month 6 – Weekend Pass
- Month 7 – 8 hour pass or 24 hr pass if married
- Month 8 – Weekend Pass
- Month 9 – 8 hour pass or 24 hr pass if married
- Month 10 – Weekend Pass
- Month 11 – Weekend Pass
- Month 12 – Weekend Pass

Passes are defined as:

- 8 hour off grounds pass: Monday 8:00 a.m. through 4:00 p.m.  
Sunday 12:00 p.m. through 8:00 p.m.
- Mainland Pass: Sunday through Wednesday, no more than 64 hours
- Regular weekend/Off-island pass: Sunday through Tuesday, no more than 48 hours.
- Campus pass: Sunday 5:00 pm through Tuesday 8:50pm, Visitors must attend Sunday Service and you must check out with Staff-on-Duty no earlier than 6:30 am and check in with Staff-on-Duty by 8:50 pm.
- Married Woman's pass: Sunday 10:00 a.m. through Monday 10:00 a.m.

## **Dorm Rules**

1. Keep your personal spaces (drawers, closet, bed) clean and organized. Do not hang clothes or towels on bed.
2. No heaters, coffee pots, or hot plates are allowed in student's room or work area at any time.
3. Furniture is not to be moved from room to room, or rearranged inside the room without permission.
4. You are not allowed to put holes in the walls of your room. Do not hang any pictures on the walls.
5. You may have 5 items on top of your dresser.

## **Facility Property**

1. Carefully use and respect all furniture and property of the HOH facility. No articles should be hung from light cords or any electrical cord.
2. There will be no adding or removing items from rooms without special written permission from the Staff.

## **Room Changes**

Staff will assign rooms, students are not to ask for permission to change rooms, and are not allowed to change rooms or sit or store personal items on empty bunk beds.

## **Lights**

1. Absolutely no candles or incense burning is allowed in the dorms.
2. The last person out of the room must turn off the lights. If you are repeatedly leaving lights or other appliances on you will be subject to discipline.

## **Wake-up**

Wake up time:

Monday-Thursday - 6:30 a.m.

Friday – 7:30 a.m.

Saturday- depends on schedule

Sunday- 7:30 a.m. (unless church booking scheduled & travel time must be considered)

Holidays- depends on which holiday

No talking before wake-up. Students must be present for devotions at 7:00 a.m. Beds must be made after wake-up. Students must be dressed and ready for the day, that means no PJ's no short shorts, bra and underwear must be worn. Students are not allowed to lie back on their bed or sofas after wake-up. No radios, music, or loud noise before 7:00 a.m.

## **Devotions**

1. Every student is required to participate in morning devotions from 7:00 – 8:00 am.
  - 7:00-7:30 – Prayer on knees, out loud
  - 7:30-8:00 – Bible reading and written devotion at table
2. Students are only allowed to have water during prayer. Students can resume drinking coffee during table devotions.
3. If a student(s) must use the bathroom during devotions, there is to be no talking in the bathroom. Students must return to devotions promptly.
4. Only the cook is permitted to leave devotions at 7:30 to begin making breakfast. The cook should keep in mind that this is still a time of devotion, and should stay reverent while completing her tasks.

## **Quiet Time**

1. Quiet hour is 9:00p.m. – 10:00 p.m. daily.
2. During this time, students are not allowed to leave their rooms, unless using the restroom.
3. During quiet time there is to be no talking, whispering, laughing or music. Please respect your roommates during quiet time.
4. It is also quiet time before scheduled wake up.

## **Kitchen**

1. Only the cook is allowed in the kitchen. The only exception to this is if someone is doing a chore (dishes, set up, break down, etc) or if someone has received **permission** to assist the cook.

2. There is to be absolutely no congregating in the kitchen.
3. The cook may wake up early and begin prepping/cooking breakfast beginning at 5:30 am.

## **Church**

1. After church is dismissed, students must stay in sanctuary with the group until all students who have gone up for prayer have returned to their seats.
2. Students are not to leave the group unless permission is given from staff on duty.

## **Television**

1. No sitting on the back of the furniture in the TV room or putting feet on the furniture.

## **Exercise**

1. Scheduled exercise is mandatory.
2. Ask permission to exercise during free time.

## **Advisors**

Avoid unnecessary calling of the advisors. The person on duty will call your advisor only in an emergency.

## **Rides**

Students needing rides must clear it through their advisor. There is a \$10.00 charge on all local rides per round trip for those greater than 12 miles one way (Hilo). All trips less than 12 miles will be \$7.00 for a round trip (Keaau), and \$5.00 to Pahoa. Any non-local rides will have the cost determined per each ride.

## **Roommates**

Senior students (ie oldest sister in the room) are encouraged to teach new HOH students the everyday structure of the program including basic rules and the daily schedule.

## **Removing Supplies**

Anyone caught with kitchen supplies (i.e.) coffee, food, candy etc. will receive a student correction form. If supplies are found in a dorm room, all occupants of that room will receive a student correction form.

## **Finances**

Students are not allowed to have any money on their person for the first thirty days. After the first thirty days they may have up to five dollars on their person. The student must make a request to have any funds above five dollars. Receipts for all purchases made must be turned in to account for all money. Each student is not allowed to have more than \$100 on their books at any given time. Unless authorized by their advisor.

Also see general rules number nine.

## **Hair**

1. Students who wish to dye their hair while in HOH must choose a natural color i.e.: no blue, pink, purple, or gothic black. This may be evaluated on a case by case basis. If in doubt, please consult your advisor.
2. Head shaving will not be tolerated.

## **Work Time**

1. Work is to be done as unto the Lord.
2. Students are to return to work promptly after breaks.
3. Clean and return all tools to their proper places and straighten up after completing all projects.
4. A student must never perform any job assignment in a manner that could endanger themselves or others.
5. Sodas and candy are only to be eaten on break time and not during work hours.
6. All safety hazards must be reported to staff immediately.
7. When you are through with a given job assignment, find your work supervisor to have your work OK'd and to receive another assignment
8. No one is to be in the dorm rooms during work call time except with permission.
9. All tools must be checked out with permission of staff and are to be returned to their proper place when the student is done using them.
10. No student is allowed to use or operate any power equipment, such as lawn mowers, power saws, etc. without permission of the Staff Supervisor.
11. No Student can drive a Teen Challenge vehicle. Only properly cleared and licensed interns and staff may drive Teen Challenge vehicles. (An exception may be made by the Director)

## **Family Emergencies**

In the event of a family emergency such as a life threatening illness or death, a student may be given time off at the discretion of the case load committee or two-three available staff. "Family" is defined as the student's parents, spouse, child, brother or sister, and grandparent.

## **Dress Code**

1. Personal cleanliness will be maintained at all times. Showers must be taken daily; underclothing must be changed on a daily basis.
2. Thong underwear is not allowed at HOH.
3. Bras are required during the day.
4. If your dress is sheer in any way, a slip must be worn underneath.
5. After recreation, proper cleanliness is expected before coming into the kitchen and dining areas.
6. No beanies or bandanas are allowed at HOH.
7. Facial/body piercings will not be worn while at HOH. One earring per ear is acceptable.
8. Students participating in leading chapel activities (example: Worship team) must be dressed in appropriate church dress.
9. Sunglasses are permitted only in bright sunlight and are not permitted to be worn indoors.
10. Proper attire must be worn in the dining room.
11. Hats are not to be worn to Church (including Chapel).

12. No sagging of pants or showing underwear at any time.
13. Church Bookings: Going to Church Bookings is a privilege. Skirts & dresses must be worn and must be appropriately covering. The length of the hem must not be shorter than the top of the knee. NO CLEAVAGE IS PERMISSIBLE & spaghetti straps will not be worn without a cover-up. Slippers are not to be worn.  
Sunday Morning: Appropriate length dresses & skirts.  
Chapel: Same as Sunday except nice shorts of an appropriate length or jeans are permissible as well as slippers.

## **Music**

1. Only Christian music is allowed at HOH.
2. Phase one students are not allowed to have musical instruments. Musical instruments may not be possessed or played until a student reaches Phase 2, and then by permission from his caseload advisor.
3. No headphones are allowed to be used by students.
4. No teaching tapes will be allowed at HOH other than those assigned by advisors or teachers.

## **Laundry**

1. One laundry day per week will be assigned to the students at which time all personal laundry of the student is to be washed.
2. The last load must be in the washer no later than 4 pm unless special permission has been given by your advisor. You must remove all items from your clothes (i.e.) Ink pens, candy wrappers, change.
3. Bed linens must be washed once every 2 weeks mandatory.
4. Turn off propane after you are finished doing laundry.

## **Medical Care**

1. Appointments for doctors and dentists will be limited to cases that are emergencies only.
2. Before going to a doctor or dentist appointment, the student must have their advisor sign an appointment slip.
3. Anyone going to the hospital or doctors must take their Bible to read while waiting to see the doctor or waiting for the ride home.
4. Transportation will be provided for emergency dental work, and must be immediately paid for by the student.
5. Appointments for glasses and chronic medical problems will be made at the convenience of HOH. Appointments shall be made at staff's discretion. Transportation is not guaranteed. Payment is the responsibility of the student.
6. Appointments may affect pass time. If a student is unable to participate in the regular HOH schedule because of medical needs, she may be asked to leave the program to receive the medical attention needed.
7. Any student on sick status will be restricted to their room for 24 hours and can only leave to use the restroom, drink water, and take a shower once a day. This is known as a lay-in.
8. No one may lay-in unless they have approval of their advisor or staff on duty.

9. A student cannot choose to lay-in without getting permission from their advisor.
10. Students are not allowed to keep any medications in their possession or room. All prescription medications must be surrendered to the staff upon admission to HOH or upon receiving it from a doctor. NO NARCOTICS or mood altering drugs (psychotropic) at any time are allowed at HOH. It is the student's responsibility to inform their doctors that they can not receive this type of medication. All nonprescription drugs (i.e. aspirin, etc.) must be approved by the advisor.
11. A student has the right to give informed consent to refuse treatment or medication and to be advised of the consequences of such a decision.

## **Discipline**

Discipline is to help correct a condition that one may be having difficulty in correcting herself. It is used to help a person adjust to the Christian life and maintain good behavior by use of external limits until you can discipline yourself. All decisions regarding discipline are final. Write ups may be given out by interns and staff and will be evaluated weekly at the staff caseload meetings and discipline will be determined based upon severity and frequency of the offense(s). General Discipline for rule infraction is:

1. No phone calls, swimming, TV or recreation.
2. Must be available for special work projects (doesn't include those on academic assistance.
3. Students on discipline are responsible to make themselves **not** available for special outings (witnessing, etc.)

### ***Academic Assistance***

If you are not doing well in your classes, academic assistance allows you to concentrate more on your studies. It is meant to be a time of study that you will use to get caught up on your class work. Academic assistance consists of Study Hall every night at 6:00pm -9:00pm except on Sundays. If there is a scheduled function, you are excused until it is over, then you must return to Study Hall.

Students are not to discuss write ups, advisory sessions, or disciplinary actions with each other. This is private and should be kept between a student and her advisor.

### ***Minor Offenses***

Those offenses that occur in the student's everyday living at HOH that are not severe in nature, but require discipline to aid in the training and development of character in the student's life.

1. Personal Hygiene
2. Room Cleanliness
3. Late for classes or program functions
4. Listening to secular music
5. Food in the dorm rooms
6. Abusing phone call regulations
7. Laziness on work crew
8. Not listening to Interns or not following orders.
9. Any other offenses the caseload committee considers minor in nature.

### ***Discipline for Minor Offenses***

1. Placement on Warning List

2. General Discipline
3. Writing a page or two pertaining to the offenses
4. Discipline or loss of privilege that pertains to the offense (e.g.-student talking on the phone longer than the allotted time would lose his next phone calls, etc.)

### ***Major Offenses***

1. Getting drunk or loaded while on pass or off grounds.
2. Smoking
3. Stealing
4. Purposely damaging or destroying T. C. Property.
5. Threatening or intimidating another student.
6. Not returning from pass (calling in does not excuse this offense).
7. Consistent display of a negative, uncooperative attitude.
8. Student who is making no progress in the program as determined by the Caseload and Leadership Committees.
9. Consistently and flagrantly disobeying those in authority.
10. Manipulating visitors for personal gain.
11. Out of Bounds as determined by the HOH rules.
12. Threatening staff members or those in immediate authority over the student.
13. Any other offense the caseload committee determines is a major offense.

### ***Discipline for Major Offenses***

1. General discipline, including extra work calls.
2. Public confession and apology depending on the nature of the offense.
3. Writing books of the Bible word for word, or essays dealing with the particular problem.
4. A loss of time previously completed in HOH, or possible beginning the program over again.
5. Memorization of scriptures pertaining to that particular problem or offense.
6. Indefinite general disciplines, to more closely monitor the student's progress.
7. Discipline or loss of privileges in the area of the offense, (e.g.-student returning late on a pass would get time taken away from their next pass, etc.)
8. All major offenses are grounds for dismissal.

### ***Dismissal Offenses***

1. Being drunk or loaded on grounds and/or bringing alcohol or drugs on grounds.
2. Leaving HOH and going off grounds without permission. This includes leaving the group while on an outing.
3. Physical contact with the intent to do bodily harm (fighting).
4. Consistently disobeying HOH rules or displaying a negative uncooperative attitude as determined by caseload or leadership committees.
5. A student who is dismissed or leaves the program may not be eligible to return to HOH until after a 30 day period and the 12 months is then started over.

## **Graduation Requirements**

There are a number of areas that the staff has set as guidelines for determining whether a student is prepared for graduation. These guidelines consist of the following:

1. Spiritual progress, growth
2. Work attitude
3. Helpfulness and kindness toward others.
4. Sincerity toward God, others and self.
5. Completion of all assigned curriculum.

## **Children on Campus**

In order to provide an environment that protects both the HOH student and children while on campus, the following rules apply to children living on grounds or visiting:

1. Students are not allowed to discipline children. If there are children violating HOH rules or misbehaving, contact their parents or a staff member immediately. Intervene only in the case of grave and immediate danger to the child's safety.
2. Children are not to be in the dorms, maintenance, kitchen, laundry room or alone in any room with out at least two (2) other persons.
3. Students are never to be alone with a child.
4. Children are not to ride in vehicles or on equipment with students. Students must not allow children access to power tools, or other tools that could cause injury.
5. Students must speak to and answer the children in a Christian manner.
6. Students should not initiate or encourage physical contact with the children, while at the same time not being offensive toward a child who may do so innocently.
7. Be an example of a gracious and mature Christian to the children.



## **Student Acknowledgment and Acceptance of Rules**

All Teen Challenge of the Hawaiian Island rules are subject to deletion, suspension, modification or additions at any time by approval of the director. These rules are set down as guidelines and are not a contract for graduation or continuation in the program. Graduation or dismissal from HOH is completely at the discretion of HOH, in conjunction with our purposes and goals.

I hereby, with signature as proof, acknowledge having read, understood and agree to HOH rules and the above statement as a condition of acceptance into Teen Challenge of the Hawaiian Islands.

Signed \_\_\_\_\_

Date\_\_\_\_\_

## **TEEN CHALLENGE OF THE HAWAIIAN ISLANDS —WORK THERAPY PROGRAM—**

The world-wide mission of Teen Challenge is to evangelize people who have life-controlling problems and initiate the discipleship process to the point where the student can function as a Christian in society applying spiritually motivated Biblical principles to relationships in the family, the local church, chosen vocation, and the community; and to help people become mentally sound, emotionally balanced, socially adjusted, physically well, and spiritually alive.

At Teen Challenge, one significant means of fulfilling that mission is our Work Therapy Program, which is a series of short-term, supervised work assignments that students perform during their time at the Center. During the course of this Program, Teen Challenge staff members interact with students in the process of reforming and maturing their character, overcoming sinful habitual patterns of behavior, and adopting a productive livelihood. The principal benefits derived by students are not compensation and in-kind benefits, but (1) awareness of sin and the need for regeneration, repentance, forgiveness, restoration, (2) freedom from reliance on controlled substances, (3) learning the value of and respect for authority, (4) developing habit patterns of regular schedule, work responsibility, and performance accountability that all are foundational to being a productive and responsible citizen. Although the work assignments may provide Teen Challenge with some offsetting revenue, any contributions or other funds received from beneficiaries of the work assignments are used exclusively to help cover the cost of staffing and operating the Work Therapy Program and as well as other expenses associated with a student's Teen Challenge Program.

### **Biblical Basis for Work Therapy Program**

Teen Challenge's Work Therapy Program derives its inspiration from our belief in the Holy Scriptures, which views work as one of the central purposes for human existence. In the beginning, God worked, and placed man, who was created in His image, on the earth to "...Fill the earth and subdue it" (Genesis 1:28 NIV). Work was a principal means of reflecting God's image even before the fall by applying labor, skill, and creativity to make productive and fruitful and latent resources of the earth. After the fall, work did not become bad, only more challenging and difficult (Genesis 3:17-19). God designed work to be redemptive, allowing us to enter the joy of co-laboring with Him (1 Thessalonians 3:2). Work is the dominant enterprise of most healthy people in sound societies. Through the illumination and renewing of the mind by the Scriptures and the Holy Spirit, communion with God, the encouragement of fellow Christians, and God's grace, one may capture a vision of work as the blessing that God originally intended for man.

### **The Bible is filled with exhortations and illustrations concerning work**

Diligent, hard work is associated with prosperity (Proverbs 10:4; 14:23), serving people in high rank (Proverbs 22:29), satisfaction in life (Ecclesiastes 2:24), and reaping eternal rewards (Colossians 3:23-24).

The Apostle Paul writes in his letters of the example he and others set working with their own hands to provide for themselves and those who labored with them (1 Corinthians 4:12). He encourages his readers to not be dependent on anyone, but, if possible, to work with their hands to provide for their own needs (Titus 3:14). Above all, Paul exhorts his readers to do everything as though God was the supervisor (Colossians 3:23).

Hard work is the fruit of a repentant lifestyle (Ephesians 4:28) and wins the respect of the local community (1 Thessalonians 4:11-12). Where one has led a less than wholesome lifestyle involving anti-social behavior, there is further moral imperative to “make up for” the wrongs done by providing for oneself, and to have enough to give to those in need, through hard work (Ephesians 4:28).

One of the primary objectives of the Teen Challenge program is to encourage students to live in repentance from a self-destructive lifestyle. Participating in work assignments, therefore, is one means by which students may practice and develop the godly habit of a repentant lifestyle prior to their return to society.

In contrast, laziness is associated with poverty (Proverbs 10:4), destructiveness (Proverbs 18:9), and sinfulness (2 Thessalonians 3:6-8). One is considered worse than an unbeliever if he does not work hard and provide for his dependents (1 Timothy 3:1, 4-5; 5:8). Christians must avoid fellowship with “...every brother who is idle” (2 Thessalonians 3:6 NIV). If an individual “...will not work, he shall not eat” (2 Thessalonians 3:10 NIV).

### **Practical Application and Experience**

The experience of Teen Challenge confirms these Biblical pronouncements, as we have found that work assignments often help surface unbiblical attitudes towards work, authority, God, and occasionally, racism, dishonesty, and disorganization, and reveal (at least in part) why students may have misused alcohol and/or other substances to cope with their failures. In exposing and addressing sinful attitudes, work assignments also provide Teen Challenge staff the opportunity to teach students the benefits and blessings of mature Christian character, in making the best of the same circumstances and honoring God in the process.

Work assignments also prepare students to live a productive life after they complete the Teen Challenge program. Students learn specific principles regarding a healthy work ethic such as:

1. Punctuality
2. Cheerfulness and willingness regarding work
3. Submission to authority
4. Collegiality and collaboration with fellow co-workers
5. Completing tasks and experiencing the satisfaction of work well done
6. Dealing with and overcoming failure
7. Taking initiative and seeding greater responsibility
8. Understanding the correlation between job production and future wages
9. Desire greater knowledge and skills within one's line of work

## Accomplishing Our Mission

In summary, the Work Therapy Program permits Teen Challenge staff members to discern and disciple the character and behavior of our students. The Program also trains and equips our students to apply first-hand the lessons they are learning from staff members, as they seek to undertake a new drug-free, mentally sound, emotionally balanced, socially adjusted, physically well, and spiritually alive lifestyle upon their graduation from Teen Challenge.

### Scriptures on Work

(Scripture from the New International Version)

*Proverbs 10:4* – Lazy hands make a man poor, but diligent hands bring wealth.

*Proverbs 14:23* – All hard work brings a profit, but mere talk leads only to poverty.

*Proverbs 18:9* – One who is slack in his work is brother to one who destroys.

*Proverbs 22:29* – Do you see a man skilled in his work? He will serve before kings; he will not serve before obscure men.

*Proverbs 24:30-34* – I went past the field of the sluggard, past the vineyard of the man who lacks judgment; 31 thorns had come up everywhere, the ground was covered with weeds, and the stone wall was in ruins. 32 I applied my heart to what I observed and learned a lesson from what I saw: 33 A little sleep, a little slumber, a little folding of the hands to rest--34 and poverty will come on you like a bandit and scarcity like an armed man.

*Ecclesiastes 2:24* – A man can do nothing better than to eat and drink and find satisfaction in his work. This too, I see, is from the hand of God...

*1 Corinthians 4:12-13* – We work hard with our own hands. When we are cursed, we bless; when we are persecuted, we endure it; 13 when we are slandered, we answer kindly. Up to this moment we have become the scum of the earth, the refuse of the world.

*2 Corinthians 6:4-10* – Rather, as servants of God we commend ourselves in every way: in great endurance; in troubles, hardships and distresses; 5 in beatings, imprisonments and riots; in hard work, sleepless nights and hunger; 6 in purity, understanding, patience and kindness; in the Holy Spirit and in sincere love; 7 in truthful speech and in the power of God; with weapons of righteousness in the right hand and in the left; 8 through glory and dishonor, bad report and good report; genuine, yet regarded as impostors; 9 known, yet regarded as unknown; dying, and yet we live on; beaten, and yet not killed; 10 sorrowful, yet always rejoicing; poor, yet making many rich; having nothing, and yet possessing everything.

*Ephesians 4:28* – He who has been stealing must steal no longer, but must work, doing something useful with his own hands, that he may have something to share with those in need.

*Colossians 3:23* – Whatever you do, work at it with all your heart, as working for the Lord, not for men...

*1 Thessalonians 4:11-12* – Make it your ambition to lead a quiet life, to mind your own business and to work with your hands, just as we told you, 12 so that your daily life may win the respect of outsiders and so that you will not be dependent on anybody.

*2 Thessalonians 3:6-10* – In the name of the Lord Jesus Christ, we command you, brothers, to keep away from every brother who is idle and does not live according to the teaching you received from us. 7 For you yourselves know how you ought to follow our example. We were not idle when we were with you, 8 nor did we eat anyone's food without paying for it. On the contrary, we worked night and day, laboring and toiling so that we would not be a burden to any of you. 9 We did this, not because we do not have the right to such help, but in order to make ourselves a model for you to follow. 10 For even when we were with you, we gave you this rule: "If a man will not work, he shall not eat."

*Titus 3:14* – Our people must learn to devote themselves to doing what is good, in order that they may provide for daily necessities and not live unproductive lives.

**TEEN CHALLENGE OF THE HAWAIIAN ISLANDS**  
**STUDENT ACKNOWLEDGEMENT AND AGREEMENT**  
**REGARDING WORK ASSIGNMENTS**

**Statement of Student**

1. I understand that if I am admitted as a student I will be required to participate in the Teen Challenge Work Therapy Program (work assignments).
2. I acknowledge that I have read and fully agree with Teen Challenge's description of its Work Therapy Program (work assignments); which, addresses the importance of my work assignments in helping to build in me the Biblical values of a good work ethic and the character of a responsible, upright individual.
3. I understand that if I am admitted to Teen Challenge as a student I will be performing work assignments not as an employee; but, solely for my benefit to further my spiritual growth, maturity, character development, recovery from controlled substances and a preparedness to go back into the work place.
4. Accordingly, by signing this **Agreement**, I am not applying for a position of employment with Teen Challenge, and if admitted as a student into the program, I understand I will not receive any compensation or in-kind benefits in exchange for the performance of my work assignments.
5. I further understand that if I fail to perform my assigned work related tasks, Teen Challenge may revoke my status and privileges as a student. Because, performance of work assignments are a consideration for the receipt of such status and benefits, as each student's participation in the Work Therapy Program (work assignments), is a necessary and vital part of the recovery process.

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Teen Challenge Student Signature

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Date

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Name (print)

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Teen Challenge Staff Signature

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Date

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Name (print)

## Home of Hope Clothing List

We ask that you follow this clothing list when packing to come into the Home of Hope to ensure every woman has adequate space to store her belongings, and also to make sure the clothes you bring are appropriate to wear while in Teen Challenge. They are, **but are not limited to:**

### Tops (Max. 25)

**Suggested:**

Casual/Work Shirts  
Blouses for church  
Tank tops to wear under shirts (two inch thick straps)

**Restricted:**

Shirts that show cleavage  
Shirts with inappropriate words or images (i.e. Skulls, Pot Leaves, Slogans, etc.)  
Shirts that show midriff

### Bottoms (Max. 15)

**Suggested:**

Jeans (casual/work)  
Shorts (min. 4 inches above knee)  
Black dress pants  
Skirts for church (knee length and longer)

**Restricted:**

Short shorts  
Micro skirts

### Dresses (Max. 5)

**Suggested:**

Knee length or longer dress for church

**Restricted:**

Short Dresses  
Cocktail dresses

### Undergarments (Min. 10)

**Suggested:**

7 or more pairs of underwear  
3-4 bras (bras must be worn every day)  
Socks

**Restricted:**

Thong underwear

### Jackets (Max. 5)

**Suggested:**

Cover-up for dresses/blouses that show shoulders while in church/chapel

### Shoes (Max. 7)

**Suggested:**

House slippers  
Work shoes (closed toe)  
Dress sandals  
Casual slippers

### Other (Max. 11)

**Suggested:**

Bathing suits -3  
Board shorts -2  
Pajamas - 5  
Robe - 1